

# APU FRIENDS Teahouse Code of Conduct

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## INTRODUCTION

The APU FRIENDS Teahouse aims to provide the international experiences of both local and foreign students. The Teahouse primarily creates a platform for students from different communities to interact; to learn and understand each others' culture, promote tolerance, mutual respect and understanding between students. It is important to appreciate the diversity.

The APU FRIENDS Teahouse is designed to meet the needs of the local and international students and staff with diverse cultural backgrounds studying at APU, and also promote the Internationalisation at Home through the activities and events arranged by its Committee members.

## PART 1: RULES AND REGULATIONS

The APU FRIENDS Teahouse maintaining a safe and responsible usage of the premises for the purpose it is created and adopts the Code of Conduct of the FRIENDS project:

### 1. Ethical Activities

Conduct activities which promote ethical and harmonious environment regardless of race, age or ethnic background.

Below activities are strictly prohibited:

- Promotes discrimination or which may cause racial disharmony.
- Morally degrading or humiliating activities.
- Pranks, ragging and bullying
- Any activity that causes mental stress, embarrassment, humiliation or harassment to another.
- Promotes indecent or sexual behaviour
- Gambling
- Activities for personal financial gains

### 2. Ethical Behaviour

All activities are to be conducted based on mutual trust and respect. Any immoral or unruly behaviour is strictly prohibited. Professionalism is to be demonstrated at all times.

### 3. Usage of prohibited items

The usage of prohibited items such as drugs, alcohol and pornographic materials are strictly not allowed.

### 4. Solidarity, integrity and teamwork

Students are to promote solidarity, integrity and teamwork while working on projects. Mutual respect of each other's' culture and tradition is to be of top priority.

## **5. Usage of equipment**

Usage of equipment in the Teahouse shall comply with all rules and regulations and handled with utmost care and responsibility by the users.

## **6. Breach of Ethical Code of Conduct**

All students agree to abide with APU's rules and regulation, Code of Conduct and The Code of Conduct stipulated by FRIENDS as applicable. Breach of any of the terms shall be treated as a disciplinary matter to be dealt with accordingly by the University.

The University shall enforce the Code of Conduct strictly without fear and favour to ensure the smooth running of all events.